

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE JUNE MONTHLY MEETING

HELD ON WEDNESDAY 4th JUNE 2025 AT 7PM IN THE PAVILION



072/25 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr T Richards, Cllr K Oastler, Cllr M Kehoe, Cllr D Nabbs, Cllr L Firmin and Roz Roberts, Clerk

Cllr C Poll – Buckinghamshire Council

Cllr P Brazier – Buckinghamshire Council

1 member of the Public in attendance

Apologies:-

073/25 PUBLIC FORUM

There was no public forum.

074/25 DECLARATIONS OF INTEREST

There were no declarations made.

075/25 APPROVAL OF MINUTES

The 2025 Annual Minutes and the minutes of the Parish Council's May Monthly meeting held on the 7th May 2025 were approved and signed by the Chair.

076/25 TO APPROVE THE AUDITED ACCOUNTS OF THE PARISH COUNCIL FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2024

It was RESOLVED to approve the audited accounts of the Parish Council for the financial year ending 31st March 2024. The comment by PKF Littlejohn, external auditor, was also noted. The accounts had been converted to Income & Expenditure and the Year ending 2024 accounts had been adjusted as requested by PKF Littlejohn.

077/25 TO RECEIVE THE DRAFT ACCOUNTS OF THE PARISH COUNCIL FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2025

a) **Internal Audit 2024-25** - The report from the Internal Auditor, Roger King, for 2024-25 had been emailed to the Council prior to the meeting. It was noted in point 5.2 that the Internal Auditor had no recommendations to make to the council and the report was accepted by the Parish Council.

b) **Annual Governance Statement 2024-25** - The Annual Governance Statement was agreed by the members of the Parish Council. It was then signed and dated by the Chairman and Clerk.

c) **Accounting Statements 2024-25** - The Parish Council agreed that the figures shown in the accounting statements presented fairly the financial position of Cheddington Parish Council and properly presented receipts and payments. The Accounting Statements were approved by the Parish Council and signed and dated by the Chairman and Clerk.

078/25 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

Cllr Poll's monthly report had been circulated by the Clerk prior to the meeting.

Cllr Poll hoped that the Community East Bucks Community Board chairman would be announced soon.

Cllr Brazier confirmed that there had been no update regarding the visibility of comments on planning applications. Cllr Fee asked if anyone was trying to do anything about it. Cllr Brazier suggested that the Parish Council should ask parishioners to email their comments to the Clerk. If this was a possibility Cllr Oastler suggested a separate planning application account so the Clerk would not get bombarded with hundreds of planning comments!

The Council is currently looking at an AI solution to pick up any GDPR issues. Cllr Poll explained that the public comments are not read (by the planner) until after the final date

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when comments can be made. Unfortunately, the comments get published as soon as they are submitted so the Parish Council will have no access (at the moment).

Cllr Fee asked Cllr Poll as he was going to be on the Planning Committee would he be able to provide the Parish Council with more content re. planning applications? If Cllr Poll was a representative on the Community Board access to comments would be on the agenda!

079/25 CLERK'S UPDATE REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report.
- **Barratts - Land at Gooseacre - Tree** – Nothing to report.
- **Connecting Path Suggestion at Recreation Ground** – On hold until any decision regarding the MUGA made.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – i.e. New MVAS/SIDs x3 update: - Need to be installed. Clerk asked Cllr Poll to assist. 3 new units added to insurance.
- **Cheddington Roll of Honour plaque** – Clerk circulated an example of an honours board. Estimated probably @£1k. Council approved style and estimated cost. Need to visit Bucks archives to get 'missing' names.
- **AGAR and Internal Audit for Year 24-25** – See 076/25 and 077/25.
- **New Parish Council/Village website** – Meeting of PC to discuss was held on Thursday 29th May. Clerk then arranged a meeting with Cllr Nabbs and Cllr Kehoe to meet with Mark Tomkins of Aubergine on Wednesday 11th June.
- **MUGA Update** – Clerk discussed new location plan options as provided by Hugo Hardy (HH) with Mark Furnish of Sports England (SE). SE more concerned with what the village needs, so the MUGA does not have to be a specified size/type as also previously advised by Wicksteed and Sports Courts UK. This will mean that the zip wire does not need to be moved. Clerk will advise HH of this and ask him to proceed with the planning application. The Design and Access statement will also need to be updated accordingly.
- **Café at Recreation Ground** – Meeting set for 18th June at 7pm.
- **Youth Café meeting** – arranged for 17th July at 7.15pm.
- **Football Foundation Grant Year 2 claim** – Waiting on update.
- **PC strimmer serviced along with the lawnmower and spare strimmer.**
- **Alarm at the Pavilion** – New contract with Demon Fire & Security who have bought over Network Security for the alarm maintenance. Cloud access now set up.
- **Streetlights LED Upgrade Update** – New LED lamps fitted, apart from 1 opposite the Recreation Ground due to a wasp's nest. Clerk has contacted a local company who will arrange for the removal asap. Clerk agreed to charge of £158 plus VAT.
- **Kissing Gate/other type of gate, off Station Road** – Clerk has contacted Bucks Council to confirm that rRIPPLE can install and arrange for the paperwork to be completed.
- **Speedhump at village hall** – Sorting with Village Hall.
- **Mobile Phone for clerk** – To do.
- **Double sided reflective Direction sign for rec ground** – Agreed cost of £250 plus VAT. Sign double sided, reflective, white with black writing. Cllr Richards suggested putting old one at Blenheim crossroads – Agreed.
- **Relining Recreation Ground Car Park** - CCL Surfacing in Leighton Buzzard £2500 plus VAT. Agreed. Clerk to put on July agenda for formal approval.
- **Meter end of Church Lane** – Handyman confirmed it is a water meter and provided photograph. Wave/Anglian Water have now been out. Clerk waiting on update on ownership.
- **Village Walks 2025** – A few issues raised. Handyfolk have already dealt with their jobs. Clerk to write to residents, primarily about overhanging vegetation on the public footpath. Also, strimming for Simon Barrow, grass cutting contractor.
- **VE Day Celebrations** – The Parish Council's refreshments were very well received with an orderly queue of children formed around the green, plus it stayed dry!

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- **Freight Strategy open meeting with Graham Hillary of Bucks Highways and residents** – Graham Hillary has received the revised ANPR data and is working on the necessary comparison analysis. The plan remains to take this to the new Cabinet Member for Transport at the earliest opportunity.

As soon as he is able to put it in the public domain and he has positioned some ideas with local members he will contact the Clerk.

080/25 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

14.05.25 - Hannah Mays Chandler, Resident – email - Nets at Community football pitches – The Parish Council noted her response and as advised would monitor the situation. Handymen would inspect the goal nets on a regular basis.

19.05.25 - Bernie Tchertoff, Resident – email – Relining of Cheddington Recreation Ground car park - see Clerk's update.

23.05.25 - Amanda Bunce, Resident – email - Hay in drains - what can be done? – Clerk advised nothing can be done but to suggest she contact Cllr Brazier and Cllr Poll.

02.06.25 - Caroline Smith, Marsworth Parish Clerk – email - Car Parking in Tring in the bays by the shops in the High Street - are we responding? Agreed to support.

02.06.25 Matthew Boswell & Kirsty Ashley, Local Girls football team - email - Request to Use the 11-A-Side Football Pitch for Our New Girls' Football Team – Clerk advised not a private pitch and cannot be booked as such.

02.06.25 - Allotment Tenant – email – Re. Allotment Facebook group hostile posts/unsuitable language to another plot holder/child – Advise complaint received from plot holders regarding unsuitable language being used. Contravenes Clause 7 of the Cheddington Tenancy Agreement.

02.06.25 - Sue & Graham Day, Residents – email - Memorial for Andy Day - Thoughts? -A bench at the Village Hall, where they think appropriate.

03.06.25 - Cllr Richards – email - Allotment Facebook group post - Clerk forwarded tenancy agreement and screenshots of FB post

081/25 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

Nothing to report.

082/25 FINANCIAL MATTERS

a) The June 2025 payments, in accordance with the financial report, were checked and signed off prior to the meeting by Cllr Fee and were countersigned by Cllr Bevan.

083/25 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council: -

25/01463/APP - 7 Berryfield Cheddington Buckinghamshire LU7 0ST - Householder application for construction of single storey rear/side extension – No objection.

To Receive Determinations by Buckinghamshire Council: -

No determinations.

Other Planning Matters

No other planning matters were discussed.

084/25 REPORT ON ANY URGENT MATTERS

Cllr Hollett re. grass verge at No 1 Church Lane – Clerk to email resident to remind him to reinstate grass after works completed.

085/25 DATE OF NEXT MEETING

The next Parish Council meeting will be the July monthly meeting on Wednesday 2nd July 2025.

The meeting finished at 8.10 pm.

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FINANCIAL APPENDIX

MONTH 3

AS AT 02/06/2025

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 02.06.25 FYI
DIRECT DEBIT PAYMENTS DEBITED						
DD033	21.05.25	BT re. wifi - Pavilon May 25	£ 45.87	£ 9.17	£ 55.04	
DD034	21.05.25	Epson - Printer Subscription 18.05.25-17.06.25	£ 29.49	£ 5.90	£ 35.39	
DD035	22.05.25	Bank Charges to 30 April 2025	£ 5.00	£ -	£ 5.00	
DD036	27.05.25	Wave 12.02-11.05.25 - Pavilion	£ 221.31	£ -	£ 221.31	
DD037	29.05.25	Nest - Clerk Pension May 25	£ 143.27	£ -	£ 143.27	
DD038	29.05.25	02 - Clerk's Mobile 13.05.25-12.06.25	£ 15.31	£ 3.06	£ 18.37	
DD039	02.06.25	Bucks Council - Pavilion Waste April 25/Duty of Care Charge	£ 101.60	£ -	£ 101.60	
DD040	02.06.25	Wave 15.02-14.05.25 - Allotments	£ 237.67	£ -	£ 237.67	
		TOTAL DDs Made	£ 799.52	£ 18.13	£ 817.65	
DD PAYMENTS TO BE MADE						
		TOTAL DDs To Be Made/Clear	£ -	£ -	£ -	
ONLINE PAYMENTS MADE						
OL041	12.05.25	C H Services (Chris Hall) Inv No 230841 (annual strimmer/lawnmower service)	£ 141.00	£ -	£ 141.00	
OL042	12.05.25	Daemon Fire & Security - Pyronix Annual Charge - Alarm	£ 50.00	£ 10.00	£ 60.00	
OL043	14.05.25	Royal British Legion - New Tommy (as agreed)	£ 166.66	£ 33.34	£ 200.00	
OL044	14.05.25	E R Roberts - Amazon - Allots Audit	£ 114.34	£ 22.87	£ 137.21	
OL045	14.05.25	Daemon Fire & Security - Maintenance Annual Charge - Alarm	£ 245.23	£ 49.04	£ 294.27	
OL046	16.05.25	Gallagher Insurance - re Adj premium re. 3 x MVAS units	£ 24.00	£ -	£ 24.00	
OL047	23.05.25	E R Roberts - Clerks Salary May 25	£ 1,685.23	£ -	£ 1,685.23	
OL048	23.05.25	HMRC (06.05-05.06.25)	£ 524.17	£ -	£ 524.17	
OL049	29.05.25	Simon Barrow - May 25 Grasscutting	£ 2,283.33	£ 456.67	£ 2,740.00	
OL050	29.05.25	Lamps & Tubes - Inv 72079 - purchase 10xstock lamps/labour site visit	£ 710.00	£ 142.00	£ 852.00	
OL051	29.05.25	Eurooffice Inv no 0004664825 - Pavilion/Stationery	£ 59.56	£ 11.92	£ 71.48	
OL052	29.05.25	Lamps & Tubes - Inv No 72086 (as agreed 27.03.25)	£ 14,635.04	£ 2,927.01	£ 17,562.05	
		TOTAL OL Payments Made	£ 20,638.56	£ 3,652.85	£ 24,291.41	
ONLINE PAYMENTS TO BE MADE						
OL053	05.06.25	E R Roberts - Clerk's Expenses May 2025	£ 21.26	£ 2.18	£ 23.44	
OL054	05.06.25	Lucy Lawson Inv No 023	£ 442.00	£ -	£ 442.00	
OL055	05.06.25	Keith Malcolm Inv No 035	£ 477.75	£ -	£ 477.75	
		TOTAL OL Payments To Be Made	£ 941.01	£ 2.18	£ 943.19	
CURRENT ACCOUNT - Community						
R11	06.05.25	Kathryn Ainsworth Inv No 2035/344	£ 105.00	£ 21.00	£ 126.00	£ 126.00
R12	06.05.25	Seanin Ferrity - Yoga With Nini Inv No 2025 341	£ 46.67	£ 9.33	£ 56.00	£ 56.00
R13	07.05.25	Jennifer Bunting Inv No 2035/343	£ 58.33	£ 11.67	£ 70.00	£ 70.00
T6	14.05.25	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	£ -
R14	16.05.25	Buckinghamshire Council - Devolution Payment 25-26	£ 2,620.42	£ -	£ 2,620.42	-
R15	19.05.25	Cheddington Tennis Club Inv No 2025 340	£ 125.42	£ 25.08	£ 150.50	£ 150.50
R16	20.05.25	Cheddington Combined School Inv No 2025 337	£ 46.67	£ 9.33	£ 56.00	£ 56.00
R17	23.05.25	Cheddington Petanque Club Inv No 2025 342	£ 35.00	£ 7.00	£ 42.00	£ 42.00
T7	29.05.25	Transfer from Savings Account	£ 17,562.05	£ -	£ 17,562.05	-
T8	29.05.25	Transfer from Savings Account	£ 2,000.00	£ -	£ 2,000.00	-
R18	29.05.25	Seanin Ferrity - Yoga With Nini Inv No 2025 352	£ 46.67	£ 9.33	£ 56.00	£ 56.00
R19	29.05.25	Julie Campbell Inv No 2025 348	£ 93.33	£ 18.67	£ 112.00	£ 112.00
R20	29.05.25	H Holmes Inv No 2025 349	£ 35.00	£ 7.00	£ 42.00	£ 42.00
R21	31.05.25	D & S Audoire (Sam Brooking) Inv No 2025 345 - Allotment Rent/Deposit	£ 35.00	£ -	£ 35.00	£ -
			£ 27,809.56	£ 118.41	£ 27,927.97	£ 710.50
SAVINGS ACCOUNT - BMM						
T6	14.05.25	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
T7	29.05.25	Transfer to Current Account	-£ 17,562.05	£ -	-£ 17,562.05	
T8	29.05.25	Transfer to Current Account	-£ 2,000.00	£ -	-£ 2,000.00	
			-£ 24,562.05	£ -	-£ 24,562.05	
BALANCES 02.06.25						
		Current A/c			£ 5,642.87	
		Savings A/c			£ 135,568.47	
		TOTAL			£ 141,211.34	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 943.19	
		CURRENT BALANCE			£ 140,268.15	